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0 Contact

1 How can I get in contact with the Resources Engineering Office?

To get in contact with the Resources Engineering Office, please write an e-mail giving details and asking specific questions.

We are a busy office handling numerous applicants, handling present students, scholarship holders, and handling the university administration. We will answer applicants’ e-mails within a week’s time. Students who try to force us into responding by calling or writing numerous mails, will be put you last on file.

As a rule, we do NOT answer phone calls. Please refrain from calling Dr. Kämpf, the Resources Engineering Office as well as other institution at KIT; e.g., International Students Office or the Dean’s Office.
1 General Procedure

Please note:
The admission board will make decisions for each individual applicant based on the information provided in the application documents.

1 When is the application deadline for “Resources Engineering”?

a) For self-financing students (in the year of the intended start of study):
   15 July at KIT

b) For DAAD scholarships (1 year prior to the intended start of study):
   31 July at a German Embassy
   31 August at DAAD Bonn
   30 September at KIT (Resources Engineering Office).

2 I posted the application package on July 16.
   Will the application be processed nonetheless?

   You need to provide plausible reason for the delay, otherwise we will not accept late submission.

3 I do fulfil all admission requirements.
   What are my chances for admission to “Resources Engineering”?

   As a rule, no information is given on the ranking of applicants until a final decision is made.

2 Application Requirements: General

1 I intend to change my career.
   Can I apply for the Master Study Program “Resources Engineering”?

   a) I do not have a Bachelor degree in any of the disciplinary sectors offered at the Department of Civil Engineering, Geo- and Environmental Sciences at KIT.

   Yes, under given circumstances you can apply for “Resources Engineering” without holding a degree in a disciplinary sector of the department. Graduates of Bachelor study programs in subjects not offered at the Department of Civil Engineering, Geo- and Environmental Sciences are invited to apply—provided they earned above average grades in subjects of civil engineering, geo- and environmental sciences.

   b) I do not have a Bachelor degree in engineering or natural sciences.

   Hence, I did not take subjects civil engineering, geo- and environmental sciences during my undergraduate studies.

   In case you did not take subjects in civil engineering, geo- and environmental sciences during your undergraduate studies, we will refer to respective grades in natural sciences during your undergraduate studies and in high school.

2 Up to which age can I apply for “Resources Engineering”?

   In general, there is no age limit to study “Resources Engineering”. 
3 Application Requirements: Proof of Language Proficiencies

Please note:
Certificates on language proficiency tests more than 2 years old will not be accepted.
If English or German is your native language, you are not required to submit proof of your proficiency.

English

1 How can I prove English language proficiency?
To prove English language proficiency you have to present either an IELTS (6.5) or a TOEFL (ibt 88) score report.

2 Do you accept score reports of the TOEFL Institutional Testing Program (ITP) as proof of English language proficiency?
No, we do not accept TOEFL ITP score reports as proof of English language proficiency.

3 The language of instruction during my undergraduate studies was English. Do you accept a written statement of my former university as proof of English language proficiency?
No, we do not accept written statements by universities. You have to present either an IELTS or a TOEFL score report.

4 The official language in my country of residence is English. Do I still have to prove English proficiency?
Yes, you still have to prove English language proficiency by presenting an IELTS or a TOEFL score report.
Applicants from Australia, Great Britain, Ireland, New Zealand, and the U.S.A. are exempted from providing a proof.

German

1 How can I prove German language proficiency?
To prove German language proficiency you may present a Goethe-Zertifikat (level B1 acc. to CEFR), a DSH or TestDaF certificate, or the Deutsches Sprachdiplom der Kultusministerkonferenz (DSD).

2 I do not have any German language proficiency yet. As students are supposed to take a 10-hour German language course during the first semester, may I still apply and be admitted to study “Resources Engineering”?
No, we do not encourage prospective applicants who do not have German language proficiency at level B1 acc. to CEFR to apply for “Resources Engineering.” Those applications will not be processed.
4 Application Requirements: Supplementary Documents

1 Do I need to have work experience to apply for “Resources Engineering”?  
   No, you do not need to have work experience to apply for “Resources Engineering.”  
   However, scholarship institutions might require work experience (e.g., DAAD).

2 Do I have to present a Graduate Record Examination (GRE) score report?  
   No, you do not have to present a GRE score report. However, in case you participated in a GRE, 
   you may want to hand-in the score report to support your application.
5 Preparing the Application Documents (8 weeks prior to submission)

1 The documents describing my educational record are not in English or German. What do I have to do?

We do accept educational documents in English, German, or French. Documents in other languages must be translated by a sworn-in translator either into English or German. An authenticated copy of the original document must be attached to the official translation.

2 How can I get copies of my application documents authenticated?

   a) I am a German/ EU national.

   Copies of your application documents may be authenticated by the institution that issued the respective document, by a public notary, or at the town hall.

   b) I am an international applicant.

   Copies of your application documents may be authenticated by the institution that issued the respective document, a public notary, or at the German Embassy in your country of residence.

6 Sending the Application Package

Please note:
Applications that are late or incomplete will not be processed.

1 Which format should I use to send the application package? E-Mail or s-mail??

You should use both formats:
Send the ResEngin-application form together with a complete set of paper copies of the required enclosures via s-mail to reach the Resources Engineering Office (REO) before the relevant application deadline expires. In addition, send .pdf-versions of the application documents via e-mail. We do not accept .doc- or .jpeg-attachments.

2 Do I have to submit the application documents through an institution like UniAssist?

No, you do not have to submit your application documents through any institution like UniAssist.

3 To which address do I have to send my application documents?

   a) I am a German.

   The applicant completes (a) the ResEngin application form (incl. Appendix) and (b) the KIT-application form (Online-Bewerbungsportal of Studienbüro).
   Then the applicant sends both forms together with a set of paper copies of all required enclosures via s-mail to the Studienbüro.

   b) I am an international applicant.

   International applicants have to send the application documents directly to the Resources Engineering Office.
7 Specific Regulations for International Applicants

1 Do I have to follow specific regulations?
   a) I am an applicant from P.R. China/ Mongolia/ Viet Nam.
      Yes, applicants from P.R. China, Mongolia, and Viet Nam have to participate in the respective
      programs of the Academic Evaluation Centre (Akademische Prüfstelle, APS) at the German
      Embassy in Beijing, Ulan Bator, or Hanoi respectively. As proof of authenticity for their academic
      certificates, and their successful participation in the interview on their undergraduate studies, the
      applicants have to submit a certificate which has recently been issued by the APS.
   b) I am an applicant from Cameroon/ Myanmar/ Nigeria.
      Applicants from Cameroon, Myanmar, and Nigeria have to submit their documents through the
      German Embassy in Yaounde, Pyinmana Naypyidaw, or Abuja/Lagos respectively.

2 The official language in my country of residence is English.
   Do I still have to proof English proficiency?
   a) I am an applicant from Australia/ Great Britain/ Ireland/ New Zealand/ U.S.A..
      Applicants from Australia, Great Britain, Ireland, New Zealand, and the U.S.A. are exempted from
      providing a proof.
   b) I am an applicant from another country where the official language is English.
      Yes, you still have to proof English language proficiency by presenting an IELTS or a TOEFL
      score report.

3 The documents describing my educational record are not in English or German.
   What do I have to do?
   We do accept educational documents in English, German, or French. Documents in other
   languages must be translated by a sworn-in translator either into English or German.
   An authenticated copy of the original document must be attached to the official translation.

4 How can I get copies of my application documents authenticated?
   Copies of your application documents may be authenticated by the institution that issued the
   respective document, a public notary, or at the German Embassy in your country of residence.

5 Do I have to submit the application documents through an institution like UniAssist?
   No, you do not have to submit your application documents through any institution like UniAssist.

6 To which address do I have to send my application documents?
   International applicants have to send the application documents directly to the
   Resources Engineering Office.
8 Costs

1 What kind of fees apply for “Resources Engineering” students at KIT?

   Sem 1-4
   The enrolment fee will be EUR 100 per 6-month term.

   Sem 1 additionally
   The fee for the German language course will be EUR 180.
   The fee for the German language exam will be EUR 110.

2 What are the costs of living in Karlsruhe per month?

   You should plan for a monthly budget of **EUR 800 (+ incidental expenses)**.
9 Scholarships

1 I intend to apply for a scholarship. What scholarship opportunities do I have?
   Please refer to the section "Scholarships" on the Resources Engineering Website.

2 I intend to apply for a DAAD scholarship in the program “Postgraduate Courses with
   Relevance to Developing Countries” (AST program).
   a) What are the admission requirements for a DAAD scholarship under this program?
      In addition to the ResEngin-specific admission requirements, DAAD asks for at least two years
      of professional experience in the intended field of study. Usually, internships and trainee
      programs are considered as professional experience.
   b) I am a researcher/ teaching assistant at an educational institution.
      Am I eligible to apply for a DAAD scholarship under the AST program?
      Usually, researchers/ teaching assistants are not considered for DAAD scholarships under this
      program. However, exemptions may apply.
   c) As students will participate in a 4-months preparatory German language course,
      do I still need to prove German language proficiency at level B1 acc. to CEFR?
      In case you are applying for a DAAD scholarship under the AST program, you have to prove
      German language proficiency at level A2 acc. to CEFR.
   d) What additional documents do I have to submit to apply for a DAAD scholarship?
      In addition to the ResEngin specific application documents, you have to submit
      the DAAD-specific application form.

3 I intend to apply for a scholarship program in my country of residence (e.g., DAAD).
   As part of the application package I have to present a letter of eligibility issued by the
   ResEngin Office.
   a) How can I proof to the ResEngin Office that I am eligible to study
      “Resources Engineering”?
      To proof the eligibility to study “Resources Engineering,” you have to show that you meet
      the admission requirements by providing the relevant application documents.
   b) When do I have to approach the ResEngin Office for such a letter of eligibility?
      You should contact the ResEngin Office as soon as possible, but at least 6 weeks prior the
      application deadline for the scholarship program. You should always provide the specifics
      for the respective program in your initial e-mail to the ResEngin Office
      (e.g., application deadline, requirements).

4 I intend to apply for an IPSWaT scholarship.
   What is the standard application procedure?
   The IPSWaT program will be discontinued from 2014 onwards. Therefore, applications for
   scholarships under this program will not be considered any longer.